THE AMERICAN CENTER (AC) REGULATIONS

1. Patrons must sign the visitor log book when entering and exiting the AC.
2. Laptops and other electronic devices are not allowed in the AC.
3. Food or beverages are NOT allowed in the AC.
4. Respect others by keeping the AC a quiet study space. Patrons may use the wireless headphones to listen to the television, DVDs or computer program
5. Patrons are requested to leave materials they have used in the designated place. Please do not reshelf books and DVDs.
6. Books and other materials are not to be taken out of the AC.
7. AC materials must not be written in or otherwise defaced.
8. Patrons may use computers with Internet access for researching and edu-cational purposes only. DO NOT install or uninstall any program or service in any computer. DO NOT change the settings of library computers.The AC reserves the right to limit your use of library computers to two hours per day. Computers are available while the library is open until 15 minutes prior to closing time. Relinquish your computer promptly & cooperatively when informed that your time is up or the library is closing.
9. Patrons may print (research/study documents only) or photocopy (AC materials only) up to 5 pages per day with AC intern support.
10. AC equipment must be used carefully. If any equipment does not seem to be working properly, please inform AC staff or interns. Patrons should not try to fix equipment.
11. Patrons are responsible for their own belongings. Patrons may not leave personal items unattended and may not reserve a space in the library for their own use. Items left unattended in the Library or on tables will be sent security guards.

You may access the AC online catalog at:
http://www.librarything.com/catalog/HCMC-IRC to search all books available at the AC.
Please ask AC staff or interns should you have any question or need help.
Thanks for your cooperation.